

How To Fill out - "Blue Baptismal Data Sheet"

1. Use Child's **FULL LEGAL Name** – no nicknames
 - Please provide a copy of Birth Certificate to verify names, date & place of birth.
2. **Privately baptized?** Is a special case, such as being baptized in an emergency situation in a hospital.
3. **Date of Baptism** – Baptisms are celebrated on the **FIRST SUNDAY** of each month at 2:00pm – unless special permission is granted by the Pastor.
 - If the Baptism will not be held at the 2pm, 1st Sunday Group service, and you wish for it to be held during a weekend Mass, please notify Mary in the church office at 445-7915 or office2@ourladyoflourdes.org.
4. **"Was marriage recognized by the CATHOLIC Church?"** – IF NOT, you must discuss with Father Christopher Cordes prior to Baptism, please contact him.
5. **Godparents** – one **MUST** be a Confirmed Catholic; minimum age 16 years old. Prefer to have 2 Godparents (1 male, 1 female). Non-Catholic Godparents will be considered a "Witness."
 - Catholic Godparents will need to fill out the enclosed form, they fill out the top portion and then they will need to take it to their parish where they are currently registered. Their Pastor will need to sign the bottom of the form and then their parish staff is asked to mailed it directly to our church office at: ***Our Lady of Lourdes Parish, Attn: Mary, 903 Bernadette Drive, Columbia MO 65203-1022.*** An electronic version of the Godparent form is available upon request, office2@ourladyoflourdes.org.
6. If the Baptism is to be held at another parish, please **FILL** out the **BACK** of the form. All paperwork will still need to be turned into Mary at our church office and will then be sent to the respective parish in a packet.
7. Make sure you have attended a baptism class-no longer than 3 years ago-if not sign up for a class-- Baptism class is once a month on 3rd Thursday-7pm-8:30pm in the Parish Office with Deacon Joe

Items to be sent to our office 2 weeks prior to your scheduled Baptism!

- Data for Baptismal Sacrament Form
- Copy of child's birth certificate
- Letter of Good Standing Form for each Catholic Godparent (must be received by mail directly from parish)

Options to return forms:

1. Mail directly to our church office at: **Our Lady of Lourdes Parish, Attn: Mary, 903 Bernadette Drive, Columbia MO 65203-1022.**
2. Drop them off in person to our church office.
3. Place them in a sealed envelope labeled with **Attn: Mary, Our Lady of Lourdes** in the Weekend Mass collection basket.
4. Fill out and leave with Deacon Joe at the baptismal class.